# Message Template (‘components’) Files

Set Default Format of Message Drafts.  Sample file:

```
From: O’Reilly & Associates <bookquestions@ora.com>
Return-receipt-to:
To:
Cc:
Fcc: outbox
Subject:
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```

Filled-in components copied to draft automatically.
User prompted for empty components; can be skipped.

User can alter format of any message with text editor.